



Chaska Community Center Gymnasium Rental

This application form must be filled out completely prior to the requested usage date (at least two business days in advance). The person filling out this form (Contact Person) must be an adult. At least one adult (age 18+) must be present within the requested rented space for the entirety of the rental period. Full payment is due at the time of booking and before a facility permit being issued. No reservations are held or "penciled in" without the completed application form and payment.

REQUESTED GYM:

- Lower Gym
 - 1/2 Gym
 - Full Gym

Upper Gym (only available for special events)

RENTAL RATES	
CCC Member/Resident	Regular Rate
Full Gym - \$85/hr	Full Gym - \$100/hr
Half Gym - \$55/hr	Half Gym - \$65/hr

EQUIPMENT REQUEST
\$25 flat fee

Volleyball Pickleball Badminton

- Payment is required within 10 days of approval notification.
- Rates are per hour of use. All rentals must pay a minimum of one hour including warm-up and cool-down time.
- Permit will be revoked without refund if users do not show up within 30 minutes of permitted start time.
- Total hours requested must include any warm-up and/or cool-down time.
- Rental is for the designated court on permit only.
- Cancellations must be received at least 2 business days prior to the first date listed on the permit.

Volleyball Usage:

Full Gym - 3 Standard V-Ball Courts
Half Gym - 1 Standard V-Ball Court

Badminton Usage:

Full Gym - 4 Standard Courts
Half Gym - 2 Standard Courts

**please note that badminton-specific lines are not marked on the gym floors.*

Pickleball Usage:

Full Gym - 4 Standard Courts
Half Gym - 2 Standard Courts

**Pickleball court lines are marked on the gym floors*

Basketball Usage-

Full Gym = Full regulation size court
Half Gym = 1 1/2 court

There are basketballs and 6 hoops available in the lower gym.

Other

All activities in the gymnasium must be approved by staff prior to booking. Please be detailed with your intended use so staff can ensure the proper equipment and space allotment.

Contact Person _____ Organization (if applicable) _____

Mailing Address _____ City _____ Zip _____

Primary Number _____ Alternate Number _____

Email Address _____

Type of sport or activity _____

Days Requesting Su M Tu W Th F Sa Dates Requesting _____

Start Time _____ AM PM End Time _____ AM PM Expected Number of People _____
(includes set up, warm up, etc.) (includes cool down, take down, etc.)

Signature of Applicant _____ Date _____

Applicant certifies that they have read and agree to the gym rental policies and procedures provided. The above signed hereby agrees to be responsible for any damage to the facility occurring during and by this use and agrees to be responsible for the conduct of all persons attending this function. The applicant further agrees to be responsible for any accident or injury occurring to anyone during and by this use and agrees that the City of Chaska & its employees shall not be responsible for any such injury or loss.





Chaska Community Center Gymnasium Rental Policies/Guidelines

- Request must be received at least 2 business days prior to requested date.
- Smoking and alcoholic beverages are prohibited within the Chaska Community Center.
- Only water or sports drinks are permitted in the gyms – no soda, coffee, etc.
- No food is permitted in the gyms.
- Any behavior or activity that is determined by the onsite City staff as unsafe, a violation of the CCC Zero Tolerance Policy or unsportsmanship-like conduct is prohibited. Examples include aggressive, intimidating, abusive or threatening actions, cursing or fighting. Violation of this policy may result in the revocation of your permit without a refund.
- Damage to City property will be paid for by the permit holder at a cost determined by the City.

Payments

- Payment is required within 10 days of approval notification.
- Permit requests may be denied if applicant fails to remit fees or deposits required. New requests will not be reserved until any past due payments are received from previous rentals.
- Rates are per hour of use. All rentals must pay a minimum of one hour including warm-up and cool-down time.

Refunds/Cancellations

- Permit will be revoked without refund if users do not show up within 30 minutes of permitted start time.
- Cancellations must be received at least 2 business days prior to the first date listed on the permit.

Rental Times

- Total hours requested must include any warm-up and/or cool-down time, as well as any time needed for equipment set-up/take down.
- No access permitted before or after rental times stated on your Facility Permit. Access to the requested gym begins at the start time indicated on your permit. You are required to be vacating the gym by the end time stated on your permit.
- Rental is for the designated court on permit only.
- If you wish to make any changes to your permit time, please do so at least two business days in advance. If a request is made less than two business days ahead of time, there is no guarantee it can be honored. Do not consider the changes made until you receive a revised Facility Permit.

